

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**MIRA LAGO WEST  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Mira Lago West Community Development District was held on **Monday, January 4, 2016 at 7:00 p.m.** at the Sunset Grill at Little Harbor, located at 602 Bahia Del Sol Boulevard, Ruskin, FL 33570.

Present and constituting a quorum:

Robert McCarthy	<b>Board Supervisor, Chairman</b>
Hector Ortiz	<b>Board Supervisor, Vice Chairman</b>
Jennifer Parra	<b>Board Supervisor, Assistant Secretary</b>
Sam Schmieder	<b>Board Supervisor, Assistant Secretary</b>
Debbie McGrory	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Sandy Oram	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Rick Schappacher	<b>District Engineer, Schappacher Engineering</b>
Berlinda Serrano	<b>District Coordinator, Rizzetta &amp; Company, Inc.</b>
Paul Urbanek	<b>Representative, South Country Landscape</b>

Audience

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Oram called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There were no audience comments.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of the Board of Supervisors' Meeting held on October 5, 2015**

On a Motion by Mr. McCarthy, seconded by Ms. McGrory, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' Meeting held on October 5, 2015 as presented for Mira Lago West Community Development District.

**FOURTH ORDER OF BUSINESS**

**Consideration of Operation and Maintenance Expenditures for September, October, and November 2015**

On a Motion by Mr. McCarthy, seconded by Ms. Parra, with all in favor, the Board of Supervisors ratified the Operation & Maintenance Expenditures for September (\$16,487.96), October (\$16,854.43), and November 2015 (\$11,635.28) for the Mira Lago West Community Development District.

**FIFTH ORDER OF BUSINESS**

**Update on Bond Refunding**

This item was tabled.

**SIXTH ORDER OF BUSINESS**

**Consideration of Establishment of Audit Committee**

Ms. Oram stated that the Board needed to establish an audit committee and authorize District staff to advertise for the audit committee meetings and the Request for Proposals for Auditing Services.

On a Motion by Ms. Parra, seconded by Mr. Schmieder, with all in favor, the Board of Supervisors appointed the Board members as the audit committee and authorized District staff to advertise for the audit committee meetings and the Request for Proposals for the Districts Auditing Services for Fiscal Years 2016-2018 for the Mira Lago West Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Proposals for the Landscape Maintenance Services**

Ms. Oram presented landscape maintenance proposals from Luke Brothers, ValleyCrest Landscape, Westcoast Landscape, and Yellowstone Landscape. Discussion ensued. The Board decided to table the landscape proposals for now. Mr. Urbanek with South Country Landscape is going to work on his communication with the Board and attend the District meetings each month.

The Board requested that District staff inquire as to what maintained property is owned by the HOA and what maintained property is owned by the District.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

- A. Aquatic Report- Keith Remson**  
Not present.

**B. Landscape Report**

Mr. Urbanek gave an update on the landscape maintenance and promised to address any concerns moving forward.

**C. District Counsel**

Not present.

**D. District Engineer**

Mr. Schappacher presented a report on the County clearing efforts along the northern boundary and gave a review of the skimmer at Lake 8.

The County clearing effort included a significant amount of ditch clearing (all within the County right-of-way) at the northeast portion of the community. Once they got near the northern access the clearing was much more limited as it looked like the work was only partially completed and they may be returning to complete the same clearing effort as on the east end. The Board was concerned about access through the remaining trees as it has opened up gaps and you can now see through the vegetation; however Mr. Schappacher explained that it will only take one growing season and the leaves will pretty much completely block the view once again.

Mr. Schappacher reviewed the storm inlet where a fish kill occurred to check to make sure that the skimmer was not compromised. The skimmer is still intact as designed. He also checked the depth of the silt in the structure and it appears to be almost a foot lower than the bottom of the skimmer. This will allow fish to swim freely between Lake 8 and the inlet. However the pipe slopes approximately 3'-2" from the inlet to the lake, so there is a possibility that fish can become trapped in the inlet when the water level in the lake subsides. Discussion ensued regarding having the silt removed from the inlets around the lake.

<p>On a Motion by Mr. Ortiz, seconded by Ms. Parra, with all in favor, the Board of Supervisors authorized Ms. Serrano to obtain a proposal for jetting out the catch basins and authorized District Chairman to approve the proposal (not-to-exceed \$1,000.00) for Mira Lago West Community Development District.</p>
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**E. District Manager**

Ms. Oram stated that the next regularly scheduled meeting will be held on February 1, 2016 at 7:00 p.m.

Ms. Oram presented the unaudited financial statement for October 2015.

Ms. Oram presented her action items list.

**NINTH ORDER OF BUSINESS**

**Supervisor Requests**

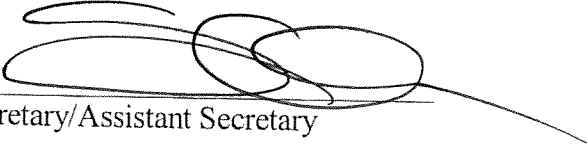
Ms. Oram asked if there were any Supervisor requests. There were none.

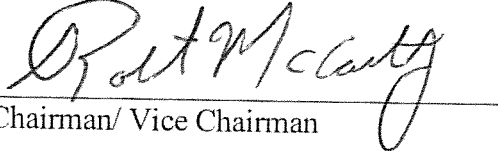
**TENTH ORDER OF BUSINESS**

**Adjournment**

Ms. Oram stated that if there was no further business to come before the Board then a motion to adjourn would be in order.

On a Motion by Mr. Ortiz, seconded by Mr. McCarthy, with all in favor, the Board adjourned the meeting at 8:28 p.m. for the Mira Lago West Community Development District.

  
Secretary/Assistant Secretary

  
Chairman/ Vice Chairman